ICU Workplace-Based Assessment Form - FAMILY MEETING

Name of Trainee:	Initiated assessment: ☐	# ICU months: (Months of ICU rotation completed since beginning of CCM program)
Name of Faculty:	Initiated assessment: ☐	Date: MM / DD / YY

Setting: ☐ ICU ☐ E.R. ☐ Ward ☐ Post-Op Unit

EPA: ☐ Status Update ☐ End of life discussion ☐ Consent/medical error

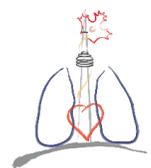| **Complexity**: (e.g. language barrier, cultural challenges, complex family dynamics, overt conflicts, etc.)	☐ Low Routine clinical problem, communication, and social circumstances.	☐ Moderate Some elements of complexity in clinical problem, communication, and/or social circumstances.	☐ High Complex and atypical clinical problem, communication, and/or social circumstances.

Brief case description:

CHOOSE 2 AREAS OF FEEDBACK.

For each, provide: 1) narrative comments on trainee's strengths, areas for development, and improvement strategies, and 2) choose a level of autonomy on the entrustment scale.

NEEDS INTERVENTIONS Unable to do without others' actions.	NEEDS DIRECTIONS Partially able to do with others' directions.	NEEDS MINIMAL GUIDANCE Mostly able to do with minimal guidance.	AUTONOMOUS Able to do without guidance; refinement possible with feedback.	EXPERT Able to do in complex situations; personal insight on performance.

Areas of feedback	Feedback
☐ **Building a Relationship** Ability to communicate using patient-centred approach that encourages trust and mutual respect.	*Narrative Comments* INTERVENTION ☐ DIRECTION ☐ GUIDANCE ☐ AUTONOMOUS ☐ EXPERT ☐
☐ **Opening the Discussion** Ability to provide clear and understandable information to patient/family and to encourage questions.	*Narrative Comments* INTERVENTION ☐ DIRECTION ☐ GUIDANCE ☐ AUTONOMOUS ☐ EXPERT ☐
☐ **Gathering Information** Ability to elicit and synthesize accurate and relevant information.	*Narrative Comments* INTERVENTION ☐ DIRECTION ☐ GUIDANCE ☐ AUTONOMOUS ☐ EXPERT ☐
☐ **Understanding Patient/ Family's Perspectives/ Empathy** Ability to show compassion, to engage, to listen, and to adapt to each patient/family.	*Narrative Comments* INTERVENTION ☐ DIRECTION ☐ GUIDANCE ☐ AUTONOMOUS ☐ EXPERT ☐

	Narrative Comments				
☐ **Sharing Information** Ability to provide clear, accurate, and timely explanations, and to check for understanding.	**INTERVENTION** ☐	**DIRECTION** ☐	**GUIDANCE** ☐	**AUTONOMOUS** ☐	**EXPERT** ☐
☐ **Reaching Agreement / Closure** Ability to synthesize and integrate different perspectives and to present a plan of care.	Narrative Comments **INTERVENTION** ☐	**DIRECTION** ☐	**GUIDANCE** ☐	**AUTONOMOUS** ☐	**EXPERT** ☐
☐ **Conflict Management** Ability to manage disagreements and emotionally charged conversations.	Narrative Comments **INTERVENTION** ☐	**DIRECTION** ☐	**GUIDANCE** ☐	**AUTONOMOUS** ☐	**EXPERT** ☐
☐ **Professionalism** Commitment to high standards of behavior and ethics.	Narrative Comments **INTERVENTION** ☐	**DIRECTION** ☐	**GUIDANCE** ☐	**AUTONOMOUS** ☐	**EXPERT** ☐
☐ **Organization and Efficiency** Ability to effectively gather information, to provide a clear structure, and to manage the flow of the meeting.	Narrative Comments **INTERVENTION** ☐	**DIRECTION** ☐	**GUIDANCE** ☐	**AUTONOMOUS** ☐	**EXPERT** ☐

OVERALL PERFORMANCE
Choose a level of autonomy on the entrustment scale for the overall clinical activity being assessed.

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CᴀɴMEDS Roles
Choose the role(s) addressed during the feedback.

Medical Expert ☐	Communicator ☐	Collaborator ☐	Leader ☐	Health Advocate ☐	Scholar ☐	Professional ☐

Trainees' Comments/Reflections:

Signatures: | Trainee | Faculty

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